



St. Joseph County ISD

Building Better Futures for Children and Communities

Superintendent: Teresa L. Belote, Ed.D.

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www.sjcisd.org

Board of Education Regular Meeting

March 17, 2025

4:30 p.m.

St. Joseph County Intermediate School District Office, 62445 Shimmel Road, Centreville, MI

AGENDA - AMENDED

Call to Order

Pledge of Allegiance

Introduction of Visitors and Guests

Public Participation - *Per Board Policy #2504, this portion of the agenda is limited to 3 minutes per participant.*

Introduction of new staff

Presentation - Special Education - Board Brags

Presented by Byron Osborn, Pathfinder Teacher; Kim Pavek & Tonya Smith, Assistant Teachers

CONSENT AGENDA:

The administration recommends the Board approve the Consent Agenda as presented:

1. Approval of Minutes of the January 20, 2025 Regular Meeting & the February 17, 2025 Regular Meeting
2. Approval of Financial Report as of February 28, 2025
3. Approval of Monthly Expenditures:
 - a. General Fund in the amount of \$827,775.73
 - b. Career-Technical Education in the amount of \$618,513.40
 - c. Information Services in the amount of \$122,250.44
 - d. Special Education in the amount of \$1,794,961.16
4. Approve the hire and contract with the following staff, contingent upon successful return of criminal records check, misconduct form, and recipient of credentials:
 - a. Anthony England, School Social Worker
 - b. Emie Choquette, School Psychologist
 - c. Kelly Noteboom, Special Education Data Technician
 - d. Melinda Wolf, School Social Worker
5. Approve the resignation, termination and/or retirement of the following staff:
 - a. Stephanie Johnson, Hybrid School Psychologist, effective 2/21/25
 - b. Mikenzie Chambers, Marketing/Communications Specialist, effective 3/14/25
 - c. Kim Geibe, School Social Worker, effective 5/30/25

St. Joseph County ISD does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, genetic information, or any other legally protected status in its employment decisions or the provision of services.

NEW BUSINESS

Action Items

1. Recommend approval of the following Early Head-Start Child Care Partnership (EHS-CCP) information:
 - a. Program Report
 - b. Average Daily Attendance
 - c. Purchase Card Statements
 - d. PC Personnel Report
 - e. EHS Appeal Process for the Non-Compliance Area of 1302.91 (staff qualifications and competency requirements), includes signing the approval letter.

Information Only:

- f. February 10, 2025 Policy Council Minutes
 - g. OHS Monitoring Review Report
2. Recommend awarding the St. Joseph County ISD Network Infrastructure E-Rate FY 2025 bid of \$37,837.13 to Moss as the winning bid. (Attachment #1)
3. Recommend awarding the St. Joseph County ISD District Core Switch E-Rate bid of \$8,380.92 to Moss as the winning bid. (Attachment #2)
4. Recommend awarding the St. Joseph County ISD Core Switch E-Rate bid of \$31,944.24 to Sehi as the winning bid. (Attachment #3)
5. Recommend awarding the St. Joseph County ISD Firewall Maintenance for FY 2025 bid of \$53,090.80 to Questivity as the winning bid. (Attachment #4)
6. Recommend approval of the new position of CTE Special Populations Consultant. (Attachment #5)
7. Recommend the approval of the new position of Floating Assistant Teacher. (Attachment #6)
8. Recommend awarding the St. Joseph County ISD CTE truck bid of \$57,334.15 to Stykemain Chevrolet as the winning bid. (Attachment #7)
9. Recommend awarding the St. Joseph County CTE trailer for the Mobile Lab bid \$25,212.00 to Neo Mfg, LLC as the winning bid. (Attachment #8).
10. Recommend the approval of the 2025-2026 calendar for St. Joseph County ISD. (Attachment #9)
11. Recommend the approval of the 2025-2026 calendar for Pathfinder Educational Center. (Attachment #10)
12. Recommend the approval of the following Board Policy Revisions as recommended by Thrun Law Firm and the Board Policy Committee
 - 3115 - Nondiscrimination, Anti-Harassment, and Non-Retaliation
 - 3115A - Definitions for 3115 Series
 - 3115B - Designation of Coordinators
 - 3115C - Supportive Measures
 - 3115D - Informal Resolution
 - 3115E - Grievance Procedure and Remedies
 - 3115F - Complaint Dismissal and Appeals
 - 3115G - Intentionally Left Blank
 - 3115H - Training Requirements and Policy Notice
 - 4101 - Non-Discrimination
 - 4102 - Anti-Harassment
 - 4104 - Employment Complaint Procedure for Allegations Implicating Civil Rights
 - 4105A - Pregnancy Workplace Accommodations for Employees and Applicants
 - 4113 - Michigan Earned Sick Time (ESTA)
 - 4305 - Intentionally Left Blank

- 5202 - Unlawful Discrimination, Harassment, and Retaliation Against Students
- 5206 - Student Discipline

13. Recommend approval of the Revised 2024-25 Non-Union Conditions of Employment, effective March 17, 2025

14. Recommend rejecting all St. Joseph County 2025 WAN (Wide Area Network) Project bid proposals at this time.

Informational & Communication Items

1. Congratulations to the following employees on their upcoming retirement:
 - a. Kim Geibe, School Social Worker, effective 5/30/25
2. Other Personnel Updates (Attachment #11)
3. Superintendent's Report
4. Reminder of meeting time for next month: Monday, April 21, 2025.

Other

Adjournment