

MINUTES - REGULAR BOARD MEETING

St. Joseph County Intermediate School District Board of Education

PLACE: St. Joseph County ISD Administration Building, Centreville, Michigan.

DATE: April 21, 2025

MEMBERS PRESENT: Michele Bush, Benjamin Fries, Terry Cropper, Elizabeth O'Dell

MEMBERS ABSENT: Patricia Keller

OTHERS PRESENT: Dr. Teresa Belote - Superintendent, Ginelle Boyle, Kelli Dechnik, Amanda Miller, Jim Berry, Pam Panozzo-Jones, Kim Pavek and Theresa Sussdorf.

The Regular Board Meeting was called to order at 4:31 p.m. Board President Elizabeth O'Dell.

Mrs. O'Dell opened the meeting by leading the "Pledge of Allegiance."

Mrs. O'Dell offered time for Public Participation, none was taken.

Amanda Miller, Director of Instructional Leadership and Social Emotional Learning, presented on staffing and program updates within her department of ILD & SEL.

It was moved by Mr. Fries and supported by Rev. Cropper to approve the Consent Agenda as presented. Ayes: Bush, Cropper, Fries, O'Dell. Nays: None. Motion carried 4-0. Consent Agenda included Minutes of the March 17, 2025 Regular Meeting; Financial Report as of March 31, 2025; and Approval of Monthly Invoices: General Fund (\$871,901.07), CTE (\$137,264.22), Information Services (\$148,162.23), Special Education (\$1,761,135.79); Approve the resignation, termination and/or retirement of the following staff: Kelly Noteboom, effective 3/24/25.

It was moved by Mrs. Bush and supported by Rev. Cropper to approve the following Early Head Start-Child Care Partnership (EHS-CCP) information as presented:

- a. Program Report
- b. Average Daily Attendance
- c. Purchase Card Statements
- d. PC Personnel Report
- Informational Only:
- e. March 10, 2025 Policy Council Minutes
- f. EHS Under Enrollment Letter
- g. ACF-OHS-IM-25-03 Promoting Healthy Eating and Nutrition for Head Start Children and Families

Ayes: Bush, Cropper, Fries, O'Dell. Nays: None. Motion carried 4-0.
(*Quorum established with at least 51% of current members.*)

It was moved by Mr. Fries and supported by Mrs. Bush to approve the appointment of Kailey Malicki (Mendon Community Schools) and Rebecca Wickey (Sturgis Public Schools) to the St. Joseph County Special Education Parent Advisory Committee (PAC) for a term of April 21, 2025-August 31, 2027.

Ayes: Bush, Cropper, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Rev. Cropper and supported by Mr. Fries to approve the April 2024-2025 Budget Revisions for General Fund, Career & Technical Education, Information Services, and Special Education.

Ayes: Bush, Cropper, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mr. Fries and supported by Mrs. Bush to approve the 5-year salary increase, steps, longevity and stipend spreadsheet based on the ORS guidelines, and the salary outline for 3 or less employees in a group spreadsheet all based on the ORS guidelines.

Ayes: Bush, Cropper, Fries, O'Dell. Nays: None. Motion carried 4-0.

It was moved by Mrs. Bush and supported by Rev. Cropper to go into closed session for the purpose of Collective Bargaining Strategy (negotiation strategies). President O'Dell conducted a roll call vote. Ayes: Cropper, Bush, Fries, O'Dell. Nays: None. Motion carried 4-0. The Board went into Closed Session at 5:00 p.m.

It was moved by Mr. Fries and supported by Rev. Cropper to return to Open Session. President O'Dell conducted a roll call vote. Ayes: Bush, Fries, O'Dell, Rev. Cropper. Nays: None. Motion carried 4-0. The Board returned to Open Session at 5:19 p.m.

It is noted by President O'Dell the Board did not include a Periodic Personnel Evaluation during its Closed Session as indicated on the agenda. This will be added at a later date and time.

It was moved by Mr. Fries and supported by Mrs. Bush to approve the April 21, 2025-June 30, 2026 Master Agreement between the St. Joseph County ISD and the St. Joseph County Intermediate Education Association (IEA).

Ayes: Cropper, Fries, O'Dell, Bush. Nays: None. Motion carried 4-0.

President O'Dell reviewed the following informational and communication items:

- Welcomed our additional new employees, contingent upon successful return of criminal record check, misconduct form, and receipt of credentials:
 - Caitlin Baldwin, GSRP Aide PT
 - Hannah Mitchell, Assistant Teacher
 - Emma Phillips, Special Education Office Assistant
- Other Personnel Updates
- Congratulations to Theresa Sussdorf on earning her Pupil Accounting Auditor certification from MSBO
- Rev. Cropper and Mrs. O'Dell tentatively agreed to represent the board and distribute diplomas for Pathfinder graduation on May 20, 2025 at 12:30 p.m.

Dr. Belote's Superintendent's Report included MDE and legislative updates and how these may impact ISD programs, as well as an update on CTE space at Sturgis. She congratulated Amanda Miller and her team for a clean audit for ILD & SEL.

It was moved by Mr. Fries and supported by Mrs. O'Dell to adjourn the meeting. Ayes: 4. Nays: None. Motion carried. Meeting adjourned at 5:24 p.m.

Minutes were recorded by Theresa Sussdorf, Executive Assistant to the Superintendent.